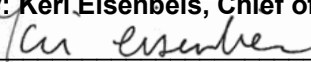


<b>Title:</b> <b>COMPENSATION OF THE INSTITUTIONAL REVIEW BOARD (IRB) MEMBERS</b>	<b>Policy Number:</b> BC-IRB-418 <b>Page:</b> 1 of 2
<b>SPONSORED BY:</b> Sponsored Programs and Research	<b>Issued for:</b> All BayCare, including without limitation: Bartow Regional Medical Center BayCare Alliant Hospital BayCare Hospital Wesley Chapel Mease Countryside Hospital Mease Dunedin Hospital Morton Plant Hospital Morton Plant North Bay Hospital South Florida Baptist Hospital St. Anthony's Hospital St. Joseph's Hospital Winter Haven Hospital
<b>Original Issue Date:</b> <u>11/2024</u> <b>Review Dates:</b> <b>Revision Date:</b>	
<b>Approved by:</b> <u>Keri Eisenbeis, Chief of Staff</u> <b>Signature:</b> 	

This policy is developed to address general circumstances. There may be certain instances in which the exercise of professional judgment and/or discretion warrants taking other actions.

This **COMPENSATION OF THE INSTITUTIONAL REVIEW BOARD (IRB) MEMBERS** Policy applies to BayCare Health System, Inc., and any of its affiliated entities, including those entities listed above (collectively, "**BayCare**").

**SCOPE:**

BayCare Human Research Protection Program.

**PURPOSE:**

This policy details the compensation of the IRB Committee Members for service, including stipulations associated with the Committee member compensation.

**PROCEDURE:**

BayCare Health System IRB (BCHS-IRB) members and chairpersons play a critical role in protecting the rights and welfare of human subjects engaged in research. In recognition of the vital service provided by these individuals to the BCHS research community and Human Research Protection Program, BCHS provides compensation to each individual as outlined below. Compensation is intended to recognize the time invested by the individual in committee activities, to facilitate recruitment to the committee and encourage attendance.

The Chair and Vice Chair of the IRB receive compensation at the lesser of either a fair market value rate or the current published National Institutes of Health (NIH) salary cap rate on a case-by-case basis at the discretion of the Sponsored Programs and Research Committee. The employment status, current position, professional background of the individual, and the expected time commitment of IRB activities are taken into consideration.

For BCHS team members and active medical staff appointed to serve on the BCHS-IRB as a Committee Member, BCHS provides a \$1,000 Research & Scholarly Activity grant. Alternate Committee Member appointed to serve are provided a \$500 grant. These grants are awarded at the beginning of the year for continuing IRB members or at the time of appointment of new members.

1. New members appointed prior to January 1 of each year receive the full grant amount.
2. Members appointed after January 1 of each year receive a prorated grant amount based on the remaining annual time commitment as determined by the Vice President of Sponsored Programs and Research.

The grant is administered through BayCare's Grants Office, and procedures for access and use of these funds are disseminated to Committee members. Committee members do not need to submit a spending plan; they are intended to support scholarly activity pursuits defined as expenses tied to specific research activities which include items such as:

- project supplies,
- travel to meetings or conferences to develop/conduct projects or present findings,
- professional society memberships,
- equipment,

- books,
- journal articles
- or subscriptions to technology.

These grants are administered as cost reimbursement with the purchases and related reimbursement made to the home cost center of the IRB committee member. Dollars not expended during the calendar year will not “roll over” (be restricted for use) in the following calendar year.

Community members or retired medical staff appointed to the IRB as committee members are volunteers. A stipend in the amount of \$1000 per year is provided to cover costs associated with their appointment. Alternate Committee Member appointed to serve are provide a \$500 stipend. These stipends are paid at the beginning of the year for continuing IRB members or at the time of appointment of new members.

1. New members appointed prior to January 1 of each year receive the full stipend amount.
2. Members appointed after January 1 of each year receive a prorated stipend amount based on the remaining annual time commitment as determined by the Vice President of Sponsored Programs and Research.

The stipend is intended to provide reimbursement for necessary items related to IRB committee member duties including internet services, phone, computers or other technology, journal articles and subscriptions, and meals, lodging or transportation to IRB meetings, education events and conferences.

The funds for committee member grants and stipends are derived from IRB fees charged to partners for our participation in their projects, and as calculated from the waived fees associated with approved, BayCare sponsored research activities.

Each IRB member signs a Memorandum which reflects this policy and the payment provisions described in this policy, prior to grant award or stipend payment.